

## Student Placement information

### Osler Respiratory Unit, Level 5 John Radcliffe Hospital

Welcome to the Osler Respiratory Unit from the whole team! We are looking forward to meeting you in person and supporting you during your placement with us.

When the time is closer to your starting date, please contact the placement as soon as possible. You can do that by emailing the Line Manager **Rosalie Manalac** [rosalie.manalac@ouh.nhs.uk](mailto:rosalie.manalac@ouh.nhs.uk) or the Practice Development Nurse **Francesca Vitaliani** [francesca.vitaliani@ouh.nhs.uk](mailto:francesca.vitaliani@ouh.nhs.uk). In case you need to contact the ward, you can also call the unit on the numbers below

Manager's Office: (01865) **221971/ 225731**

Nursing Station section 5C: (01865) **221964 /221965**

Ward Clerk: (01865) **221966**

Nursing Station section 5D: (01865) **221970**

### About the Unit

The Osler Respiratory Unit consists of 22 side room and one bay with two beds.

#### High Level Care Beds

Primarily used for the care of patients on acute NIV (non-invasive ventilation) or ICU step down patients (patients coming from the Intensive Care Unit). Patients already stepped down to nocturnal NIV or on long term NIV (non-acute NIVs) can be looked after in a normal respiratory bed allocation.

#### Emergency Beds

Beds for post procedure patients such as thorascopies, bronchoscopies, and CT guided biopsies and radiofrequency ablation patients with pleural drains.

#### Cystic Fibrosis Beds

Usually, inpatient care of cystic fibrosis and bronchiectasis patients happens in John Warin Ward (Level 4 of the John Radcliffe Hospital) where there are six side rooms allocated. However, a small number of CF and Bronchiectasis patients have infection control requirements that make it unsafe for their admission to happen alongside other patients in JWW. These patients will be accommodated on Osler Respiratory Unit in two side rooms that are designated for the purpose.

### About your placement

We have a diverse range of patients requiring respiratory care and we have large number of multidisciplinary team colleagues who contribute to patient care. It may be appropriate that you spend some of your placement time on another unit/day case to get different perspective on our respiratory care and understand the patients' clinical pathway. It might also be appropriate for you to spend some time with one of our MDT colleagues. Please discuss this option with your practice supervisors and/or practice assessor, PDN and Link Lecturer, if it is something you are interested in exploring. You can rotate on the following areas:

- Respiratory Outpatient
- Respiratory Interventional (Theatre 10)
- CF Outpatient
- Sleep Apnoea unit
- Asthma Clinic

There are regular teaching sessions called 'Lunchtime Learning' available to all staff covering a wide variety of subjects. The sessions run every Tuesday at 13:00 and are held in the ward's staff room.

### **Practice Assessor and Supervisors**

You will be allocated a Practice Assessor during your time on Osler Respiratory Unit; they will be responsible for assessing your development throughout your placement and, at the end, signing your competencies. You will mainly work with allocated Practice Supervisors that will help you to achieve your competencies and skills on the ward.

As previously stated, only the Practice Assessor will be able to sign you off at the end of the placement, however, other members within the team can write feedback about your progress for the Practice Assessor. **Please make sure you collect as much feedback as possible during your placement**, especially if you are having a spoke day in another area. You can download a feedback form from your BePAD.

### **What we expect of you**

#### ***Your responsibilities as a student***

- Provide your contact details to your practice assessor/supervisors
- Negotiate your shifts in advance and ensure they are clearly documented on the student rota
- Be proactive in your action planning for your placement outcomes
- Clearly explain to your practice assessor/supervisors what you need to achieve in the placement
- Ensure you arrange with your practice assessor/supervisors your initial and midway reviews and schedule your final meeting with your practice assessor.
- Negotiate what support you will require if practice assessor/supervisors are not available due to shift patterns, sickness, or annual leave.

### **Concerns**

Depending on what the concern is, it will determine who you need to discuss it with. For academic and course specific issues, it is probably best to liaise with the Link Lecturer or your Personal Tutor. You should be able to discuss any issues or concerns with your practice supervisor/assessor and you can also speak with the Ward Sister or one of the Deputies, if needed. Additionally, you can speak with the Unit Practice Development team or the Matron.

If you have any concerns with practice, please do not hesitate to raise them with the Ward Sister or Matron immediately. We want you to have a positive placement experience and do whatever we can to ensure this happens.

The Trust policy on Raising Concerns is available for you to look at on the intranet, which is accessible from any Trust computer.

### **SHIFT TIMES**

- Early Shift: 07:30-15:00
- Late shift: 12:00-20:00
- Long Day: 07:30-20:00
- Night Shift: 19:30-08:00

The majority of staff work long day shifts.

Please ring the ward and inform the staff if you are unable to make an arranged shift prior to the shift starting.

We start our shift with the general handover in the staff room which is a brief overview of all the patients from the shift coordinator. We then have one on one handover. The doctors review the patients every day with a general ward round every Monday and Thursday. There is a general MDT meeting every Monday at 12:30 and every day at 09:00 there will be a quick board round to discuss patients on the ward to be attended by the doctors, shift co-ordinator/ward sister, occupational therapist, physiotherapist, and the ward pharmacist.

### **BREAKS**

- Early: you are entitled to have half an hour break
- Late: you are entitled to have 10 to 15 minutes' tea break and another half an hour break
- Long day / night shift - you are entitled to have one hour break

It is important to take your breaks to keep refreshed, especially on a busy day, and it is your responsibility to ensure you go for breaks. Negotiate with the shift co-ordinator and colleagues to make sure everyone gets their break.

### **Useful reading for the placement**

At the beginning of your placement, you will be given a Welcome Pack and some useful reading material about the following topic:

- Anatomy and Physiology of the Respiratory system
- Cystic Fibrosis
- Interstitial Lung Disease
- Bronchiectasis
- Chest Drains

If something is not clear, please liaise with the Ward Manager or the PDN – contact details above.