

Trust Board Meeting: Wednesday 9 July 2014
TB2014.87

Title	Trust Management Executive
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Status	For information
History	This is a regular report to the Board

Board Lead(s)	Sir Jonathan Michael, Chief Executive			
Key purpose	Strategy	Assurance	Policy	Performance

1. Introduction

The Trust Management Executive [TME] met on the following dates:

- 8 May 2014;
- 22 May 2014;
- 12 June 2014.

The main issues raised and discussed at the meetings are set out below.

2. Significant issues of interest to the Board

The following issues of interest have been highlighted for the Trust Board:

- Considered a number of papers on the levels of staffing on inpatient wards across the Trust in readiness for public presentation of the information;
- Support in principle was granted to the University of Oxford in its endeavour to build a new Precision Cancer Medicine Institute on the Churchill Hospital site, in the expectation of it succeeding in obtaining core grant funding from HEFCE of £35m;
- Support for interim measures to manage current risks identified at the Churchill Sterile Services Department, pending a full strategic review of sterile services provision across the Trust, to be submitted in October 2014;
- Considered how to achieve optimal quality governance mechanisms, to ensure that issues which cut across divisions (e.g. the improvement of diabetic care) were identified, addressed and escalated as appropriate. The main challenges in the current operation of the Clinical Governance Committee were identified, emphasising that its core purpose should be to provide assurance to the TME about the effectiveness of the Trust's clinical governance framework, (or to identify where assurance could not be given, and escalate as appropriate).
- The Internal Audit Plan for 2014/15 was discussed and agreed, with an acknowledgement that the plan was focused on the key risks to the Trust during the next financial year;
- The CQC Inspection Report was received and considered in detail. The Divisions committed to supporting the development of the action plan to address the identified actions;
- A review of the Trust's complaint systems and processes was received, which highlighted the need for additional training and a more robust approach to the governance of complaints management;
- Received regular updates on the Care 24/7 project with further updates scheduled for July 2014.

3. Key Risks Discussed

The TME discussed the following key risks:

- 3.1. Operational performance, including the trajectory for improvement, was discussed and monitored. Clinical divisions were challenged on their participation in the delivery of improvement and specific actions were agreed, where required, to deliver improvements.
- 3.2. The future options for the management of sterile services across the Trust were discussed and it was agreed to develop a sterile services strategy for future discussion.
- 3.3. The risks to financial delivery were discussed in relation to the agreed contracts with local and specialised commissioners. This included discussion about the potential impact of the national economic picture on the NHS.

4. Key decisions taken

The following key decisions were made by the TME:

- 4.1. Approved a revised set of key performance indicators for the Trust which would be presented to the Trust Board and Finance & Performance Committee from July 2014;
- 4.2. Agreed a revised Private Patients Services Policy, subject to the agreement of the required level of liability insurance for those individuals undertaking private practice.

5. Future Business

The TME will be focusing on the following areas in the next three months:

- Follow-up to CQC Inspection and Report;
- Reviewing nurse staffing levels;
- 24/7 clinical cover across all sites;
- Options for Sterile Services.

6. Recommendation

The Trust Board is asked to note the contents of this paper.

Sir Jonathan Michael
Chief Executive

July 2014