

Trust Board Meeting: Wednesday 13 November 2013
TB2013.142

Title	Trust Management Executive
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Status	For Information
History	This is a regular report to the Board

Board Lead(s)	Sir Jonathan Michael, Chief Executive			
Key purpose	Strategy	Assurance	Policy	Performance

1. Introduction

1.1. The Trust Management Executive met on the following dates:

- 12 September 2013;
- 26 September 2013;
- 10 September 2013;

1.2.. The main issues raised and discussed at the meetings are set out below.

2. Significant issues of interest to the Board

The following issues of interest have been highlighted for the Trust Board:

- Oversight was provided to the Integrated Sexual Health Services tender, to ensure a high quality, affordable submission was delivered. The Trust are awaiting the outcome and will communicate this to the Trust Board in due course;
- The Equality and Diversity Annual Progress Report was reviewed and it was agreed that the draft Leadership Strategy should include reference to the Competency Framework for Equality and Diversity Leadership. The report was approved and it was agreed for this to be published on the Trust's website;
- The development of the Internal Peer Review process was considered, supported and monitored. The purpose of the reviews is to ensure readiness for the anticipated CQC inspection and to identify areas, in an open and transparent manner, which needed to be improved. This would support the divisions in setting their quality priorities for future years.
- The draft Patient Experience Strategy was considered and the direction of travel confirmed. It was agreed that an implementation plan would be developed and a bid would be submitted to Health Education Thames Valley for funding to support the programmes of work.
- The Trust's response to the Independent Review of the Liverpool Care Pathway was considered and it was agreed that complaints relating to patients on the Liverpool Care Pathway would be reviewed, and that the Trust would enrol in the 'Transforming End of Life Care in Acute Hospitals' national initiative.
- The Trust's operational and financial performance was monitored with specific focus on targets which were not being achieved for example diagnostic waiting times and specialty level 18 week referral to treatment targets. The delivery of Cost Improvement Programmes was also considered alongside the forecast of the year end position.
- Quality issues were considered including a review of the root cause analysis into the Never Event (Thoracoscopy) and the resulting action plan. This report was subsequently presented to the Quality

Committee for consideration. This is covered in more detail in the Quality Committee Report (TB2013.142).

- The monitoring of levels of assurance across the Trust was reviewed which included a presentation of the data collected on Health Assure against an assessment of the adequacy of the evidence submitted. This identified a number of areas to focus upon including the identification of good quality evidence, and addressing areas of potential non-compliance.

3. Key Risks Discussed

The TME discussed the following risks:

- 3.1. The TME agreed to include a risk on the Corporate Risk Register relating to medical records;
- 3.2. The forecast year-end financial position was identified as a risk given the current over performance in activity and income;

4. Key decisions taken

The following key decisions were made by the TME:

- 4.1. Approved the Business Case for the development of a Trust-wide Tissue Viability Service, which would be funded through the achievement of CQUIN income. It was agreed that the service should be operated seven day a week.
- 4.2. Approved the Business Case for the Expansion of the Swindon Renal Satellite Unit, to support the delivery of high quality care and meet the waiting time standards. Capital costs of £176k would be funded through the capital programme.

5. Future Business

The Committee will be focusing on the following areas in the next three months:

- Review of the TME sub-committees to ensure that the Terms of Reference are up to date and that all business areas are being covered;
- Overseeing the delivery of quality, operational and financial metrics;

6. Recommendation

The Trust Board is asked to note the contents of this paper.

Sir Jonathan Michael
Chief Executive

November 2013