

**Council of Governors Meeting: Thursday 5 October 2017**  
**CoG2017.30**

<b>Title</b>	<b>Proposals for Future Schedule of Meetings of the Council of Governors</b>
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<b>Purpose</b>	For decision.
<b>History</b>	None.

**Executive Summary**

1. This paper outlines proposals for the Council of Governors' schedule of activities during 2018 for consideration.
2. Given that there has now been significant turnover in the membership of the Council of Governors, it also provides governors with an opportunity to consider the arrangements for its meetings and seminars that the current membership feel would be most convenient and appropriate.

**Recommendations**

3. The Council of Governors is asked to **agree** what arrangements regarding future meetings would be most convenient and appropriate for the Council's current membership.
4. The Council of Governors is asked to **approve** the proposed schedule of meetings and seminars for 2018.

## Proposals for Future Schedule for the Council of Governors

### 1. Purpose

- 1.1. This paper outlines proposals for the Council of Governors' schedule of activities during 2018 for consideration.
- 1.2. Given that there has now been significant turnover in the membership of the Council of Governors, it also provides governors with an opportunity to consider the arrangements for its meetings and seminars that the current membership feel would be most convenient and appropriate.

### 2. Arrangements for Meetings and Seminars

- 2.1. Meetings and seminars currently take place as a 50/50 mixture of afternoon and evening sessions based on the initial divided feedback regarding what was originally felt to be most convenient for members of the Council. The Council is asked to consider whether its current membership would prefer sessions to be held during
  - afternoons
  - evenings; or
  - to continue with meetings alternating between afternoons and evenings.
- 2.2. Governor events currently take place on varying days of the week. This approach was initially chosen to avoid consistent clashes with other regular commitments that governors may have. It has been suggested, however, that governors might prefer a more regular pattern of meetings. The Council is asked to consider
  - on what days of the week its current membership would prefer sessions to be held.
- 2.3. Governors have previously chosen to hold their meetings in different locations around Oxfordshire. The intention had been to increase accessibility for members of the public who wish to observe the meetings that are held in public. It was also intended to ensure that governors in different constituencies did not consistently have long journeys where this could be avoided.
- 2.4. Costs are levied by all of the venues currently used for meetings of the Council of Governors.
- 2.5. Public attendance has so far been low and governors may wish to consider:
  - whether a single central location would be more convenient for both governors and the public; and
  - whether a single central location could be chosen within Trust premises, for which no costs would be incurred; or
  - whether its current membership would prefer to continue to rotate the venues for meetings.
- 2.6. The Council of Governors is asked to **agree** what arrangements regarding future meetings would be most convenient and appropriate for the Council's current membership.

### 3. Schedule of Meetings and Seminars

- 3.1. Currently the Council has one further event scheduled in 2017. This is a seminar on Wednesday 15 November 2017. This will take place from 2.00-4.30pm at the Saïd Business School and it is proposed that this be preceded by local induction for new governors.

- 3.2. It is provisionally suggested that the next meeting of the Council of Governors take place at 2pm on Tuesday 30 January 2018.
- 3.3. A proposed schedule of Council meetings and seminars for 2018 is outlined below. Should the Council be satisfied with this outline then specific dates will be confirmed for circulation as soon as possible, based on the preferences expressed for future meeting arrangements.
- 3.4. Governors will note the proposal to invite the Trust Board to attend the September seminar as one to be held jointly. It is also proposed that governors similarly be invited to a Board seminar in the first half of the year, with the timing for this to be confirmed. There would thus be two joint Governors'/Board seminars held during the year.

Month	Meeting Type	Notes
January	Council Meeting	Proposed date of Tuesday 30 January at 2.00pm. Venue to be confirmed
February / March	Seminar	To be a combined seminar with Healthwatch Oxfordshire.
April	Council Meeting	
May / June	Seminar	
July	Council Meeting	
September	Seminar	To be a combined seminar with the OUH Trust Board.
October	Council Meeting	
November	Seminar	

- 3.5. The Council of Governors is asked to **approve** the proposed schedule of meetings and seminars for 2018.

#### 4. Recommendations

- 4.1. The Council of Governors is asked to **agree** what arrangements regarding future meetings would be most convenient and appropriate for the Council's current membership.
- 4.2. The Council of Governors is asked to **approve** the proposed schedule of meetings and seminars for 2018.

Paper prepared by Neil Scotchmer

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October 2017