

Dear [REDACTED]

I am writing to respond to your request [REDACTED] [REDACTED] April 2016. Oxford University Hospitals NHS Foundation Trust can confirm that it holds the data that you requested.

Please find responses below:

**(1)** Are staff in your Trust made aware (through circulated information, training, or any other mechanism) that, in accordance with the Modern Slavery Act 2015 s52 and Modern Slavery Act 2015 (Duty to Notify) Regulations 2015 (SI 2015/1743) (Regulations), they are encouraged to submit any suspected cases of modern slavery and human trafficking using the MS1 form to the National Crime Agency?

This information is covered in the Safeguarding Adults training, Safeguarding Vulnerable Children and Adults Levels one and two, as well as Children's level 3, gives all employees an awareness of their responsibilities and who to contact should they be concerned about an individual.

**If YES:**

**(2)(a)** Do you provide any training to staff on undertaking this voluntary submission process, including any training that takes place in conjunction with the National Referral Mechanism and Safeguarding requirements?

**(2)(b)** If recorded, how many MS1 form were submitted by persons in your Trust to the National Crime Agency since the inception of the Modern Slavery Act last year?

**If NO:**

**(3)(a)** Is the development of advice on the process of using the MS1 form alongside the National Referral Mechanism and Safeguarding forthcoming?

Staff are always advised to seek advice from the Safeguarding Teams within the OUH to give assistance with the referral process to ensure that the correct process is followed.

**(3)(b)** Are you planning on requiring staff to complete the Human Trafficking Programme for NHS healthcare staff via the Electronic Staff Record (ESR)?

This is not part of the statutory and mandatory requirement within the OUH; however there are 6 study sessions planned throughout the year which are delivered by Thames Valley Police giving in depth knowledge on roles and responsibilities.

Please note that on 1 November 2011 the Oxford Radcliffe Hospitals NHS Trust (ORH) merged with the Nuffield Orthopaedic Hospital NHS Trust (NOC) to form the Oxford University Hospitals NHS Trust (OUH). Our response reflects these changes. Therefore, we consider that Oxford University Hospitals Trust has released to you all of the information that it holds in relation to your request.

Internal review

If you are dissatisfied with the service or response to your request you can ask for an internal review by writing to:

██████████, Director of Assurance, John Radcliffe Hospital, Headley Way, Headington, Oxford OX3 9DU.

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner at:

The Information Commissioner's Office,  
Wycliffe House, Water Lane,  
Wilmslow,  
Cheshire,  
SK9 5AF.

Telephone: 0303 123 1113 Website: [www.ico.gov.uk](http://www.ico.gov.uk)

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