

Cover Sheet

Trust Board Meeting in Public: Wednesday 09 July 2025

TB2025.68

Title: **Trust Management Executive Report**

Status: **For Information**

History: **Regular Reporting**

Board Lead: **Chief Executive Officer**

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Confidential: **No**

Key Purpose: **Assurance**

Trust Management Executive Report

1. Purpose

- 1.1. The Trust Management Executive [TME] has been constituted by the Trust Board and is the executive decision-making committee of the Trust. As such, it provides a regular report to the Board on some of the main issues raised and discussed at its meetings.
- 1.2. Under its terms of reference, TME is responsible for providing the Board with assurance concerning all aspects of setting and delivering the strategic direction for the Trust, including associated clinical strategies; and to assure the Board that, where there are risks and issues that may jeopardise the Trust's ability to deliver its objectives, these are being managed in a controlled way through the Trust Management Executive Committee. This regular report provided aims to contribute to the fulfilment of that purpose.

2. Background

- 2.1. Since the preparation of its last report to the Trust Board, the Trust Management Executive has met on the following dates:
 - 15 May 2025
 - 29 May 2025
 - 12 June 2025
 - 26 June 2025

3. Key Decisions

Sexual Safety and Bystander Training

- 3.1. TME approved the Sexual Safety and Bystander training in line with Sexual Safety Charter and Bullying and Harassment plan. The initiative included targeted training on active bystander intervention and sexual safety, aimed at specific individuals and groups across the organisation.
- 3.2. The recommendation was to use a blended approach of eLearning and targeted workshops for sexual safety training, starting with a pilot group to evaluate its impact.

Financial Controls

- 3.3. TME continued to monitor the impact of Cost Improvement Program (CIP) identification and delivery including the application of the vacancy control process and updates to the financial governance documents: the

Standing Financial Instructions (SFIs) and the Scheme of Delegated Authorities (SoDA).

- 3.4. TME members approved a set of principles on budget-setting to enhance robust budget management within the divisions, aiding them in delivering their plans.

John Radcliffe Site Travel and Transport Strategy

- 3.5. TME recommended the travel and transport strategy for the JR site to progress to Board approval and gave in-principle support for establishing an intra-trust working group. This group would ensure broad representation from all staff groups and sites, with detailed Terms of Reference to be developed.

Skin Health Surveillance Procedure

- 3.6. TME approved the implementation of the OUH Skin Health Surveillance procedure to relevant staff groups as recommended by the Health & Safety Committee.

4. Other Activity Undertaken by TME

Children and Young People's Patient Experience Survey 2024: CQC Benchmark Results

- 4.1. TME reviewed the 2024 Children and Young People's Survey results, which included feedback from children aged 0 to 15 who were hospitalised between March and May 2024.
- 4.2. The survey results indicated that the Trust performed similarly to most trusts on 71 questions, somewhat better on seven questions, better or much better on two questions.

Capital Schemes Update

- 4.3. TME continued to receive updates on a range of capital schemes to enhance both patient care and staff experience.
- 4.4. A new Anaesthetic Gas Scavenging System has been installed in the Women's Centre Delivery Suite to improve air quality and reduce carbon emissions, by safely capturing and neutralising nitrous oxide.
- 4.5. Progress on the new Surgical Elective Centre (SEC) has continued, with modular units scheduled to arrive later in July. TME was receiving regular updates on the key enablers for the programme.

Internal Audit Report - Urgent & Emergency Care Datasets (Data Quality)

- 4.6. TME received this report conducted by BDO which gave a rare 'Substantial' rating for both Design and Effectiveness, confirming the Trust's strong data quality, robust processes, and clear governance in reporting this data to NHS England.
- 4.7. Recognition was given to the teams responsible for urgent care and data analytics, whose work played a vital role in enabling accurate reporting and informed decisions that support patient safety and service improvement.

5. Regular Reporting

- 5.1. TME reviewed the following regular reports:
 - Integrated Performance Report (this is now received by TME prior to presentation to the Trust Board and Integrated Assurance Committee);
 - Internal Audit Report (UEC Data Sets – Data Quality and Establishment Controls)
 - Finance Report: TME continues to receive financial performance updates;
 - People Performance Report: TME receives and discusses monthly updates of the key KPIs regarding HR metrics;
 - Research & Development Governance and Performance Report;
 - Clinical Governance Committee Report;
 - Divisional Performance Reviews;
 - Business Planning Pipeline Report;
 - Emergency Preparedness Annual Report
 - Procurement Pipeline Report; and
 - Summary Impact of TME Business (which allows TME members to more easily track the combined financial impact of decisions taken.)

6. Key Risks

- 6.1. **Risks associated with the financial performance:** TME recognised the risks in relation to the delivery of the financial plan for 2025/26. **(BAF Strategic Risk 3.1 & 3.2)**
- 6.2. **Risks associated with workforce:** TME maintained continued oversight on ensuring the provision of staff to ensure that services were provided

safely and efficiently across the Trust and to maintain staff wellbeing in the light of operational pressures. **(BAF Strategic Risk 1)**

- 6.3. **Risks to operational performance:** TME noted the risks to operational performance and the delivery of key performance indicators that were included in its plan for 2025/26. **(BAF Strategic Risk 2)**

7. Recommendations

- 7.1. The Trust Board is asked to:

- **note** the regular report to the Board from TME's meetings held on 15 May 2025, 29 May 2025, 12 June 2025, and 26 June 2025.