NOTE 2. LEAGUE OF FRIENDS John Radcliffe Hospital

MEDICAL DEVICE

e.g. Ultrasound or monitor

Request application form from Clinical Engineering:

Norma.Preedy@ouh.nhs.uk

Submit + a copy of your application to the League of Friends

Accepted?

Place Request to Clinical Engineering within 2 weeks to invoice the League of Friends

leagueoffriends-jr@ouh.nhs.uk

GENERAL ITEM

e.g. Fridge, window screens

Request requisition form from General Procurement

Maureen.Comley@ouh.nhs.uk
Richard.Hobbs@ouh.nhs.uk
Craig.Logan@ouh.nhs.uk

Submit + a copy of your application to the League of Friends

Accepted?

Place Request to General Procurement within 2 weeks to invoice the League of Friends

leagueoffriends-jr@ouh.nhs.uk

BURSARY

e.g. Course modules at all staff grades

Obtain Learning Contract from Mark Statham and return to Mark and a copy to League of Friends

Mark.Statham@ouh.nhs.uk

Place Request to Course organiser within 2 weeks to invoice the League of Friends

leagueoffriends-jr@ouh.nhs.uk

REFURBISHMENT

e.g. Structural alterations

Request Estates application

Submit + a copy of your application to the League of Friends

Accepted?

Place Request within 2 weeks to invoice the League of Friends