

CONSOLIDATED ACTION LOG 2017/18 and 2018/19

Board or Committee	Meeting Date	Minute Ref		Topic - if distinct from topic of source paper	Action	Executive Lead	By When	Status	Comment/ Updates
1 Trust Board Public	09-May-18	TB18/05/09	Quality Report	Hand hygiene	Chairman of the Quality Committee to be asked to consider how the effectiveness of action plans in improving hand hygiene should be monitored by the Quality Committee	Vice-Chairman/ Chairman of Quality Committee/ Trust Secretary	08-Aug-18	To close	A report regarding the root causes of poor hand hygiene audit results is due to be submitted to the Quality Committee in October 2018.
2 Trust Board Public	13-Sep-17	TB17/08/21	Consultant Appointments and Signing of Documents	Process for Consultant Appointments	To explore the scope for the process of Consultant Appointments to be improved	Director of Improvement and Culture/ Interim Director of Workforce	12-Sep-18	To close	At the meeting of the Board held on 17 January 2018, the Director of Improvement & Culture advised that the process for Consultant appointments was to be reviewed when developing the People Strategy and it was agreed that the date for completion of this action should be revised correspondingly. The People Strategy is due to be considered by the Board on 11 July 2018 [Paper TB2018.65] in the context of which further proposals will now be developed to improve the process of Consultant Appointments. This work is now being addressed through the wider Workforce Programme related to the NHSI undertakings and it is proposed that this action be closed.
3 Trust Board Public	11-Jul-18	TB18/07/11	National Inpatient Survey 2017		Update to be provided from Patient Experience Team regarding Improvement Programmes related to the National Inpatient Survey.	Chief Nurse	14-Nov-18	Open	
4 Trust Board Public	17-Jan-18	TB18/01/19	Update on Postgraduate Medical Education [PGME]		To keep the Board informed of relevant developments in PGME, particularly in relation to areas where concerns had been raised.	Medical Director	16-Jan-19	Open	
5 Trust Board Public	17-Jan-18	TB18/01/08	Quality Committee Report	Establishment of a Clinical Ethics Advisory Group	To produce an annual review of activity undertaken by the Clinical Ethics Advisory Group	Medical Director	13-Mar-19	Open	