

| CONSOLIDATED ACTION LOG 2017/18 and 2018/19 |              |            |  |   |  |  |           |          |  |
|---|--------------|------------|--|---|--|--|-----------|----------|--|
| Board or Committee                          | Meeting Date | Minute Ref |  | Topic - if distinct from topic of source paper          | Action   | Executive Lead   | By When   | Status   | Comment/ Updates   |
| 17 Trust Board Public                       | 14-Mar-18    | TB18/03/07 |  | Relatives' Perspective                                  | To send a letter of thanks to the family, on behalf of the Board   | Chief Nurse  | 09-May-18 | To close | The family have been thanked for sharing their experience.   |
| 18 Trust Board Public                       | 14-Mar-18    | TB18/03/09 |  | Quality Report  | Compliance with the World Health Organisation [WHO] checklist  | Medical Director   | 09-May-18 | To close | Update on compliance with the WHO checklist is included within the Quality Report submitted to the Board on 9 May 2018 [Paper TB2018.43].  |
| 19 Trust Board Public                       | 14-Mar-18    | TB18/03/11 |  | Integrated Performance Report Month 10                  | Workforce Performance data   | Director of Improvement and Culture                                | 09-May-18 | To close | Workforce performance data has been reviewed for inclusion in the Integrated Performance Report Month 12, submitted to the Board on 9 May 2018 [Paper TB2018.45].  |
| Trust Board Public                          | 14-Mar-18    | TB18/03/19 |  | Board Assurance Framework and Corporate Risk Register   | Mechanism for escalation of risks  | Director of Assurance/Trust Secretary                              | 09-May-18 | To close | Provision has been made in the Board Seminar programme 2018/19 for further consideration of the mechanism for escalation of risks  |
| 9 Trust Board Public                        | 13-Sep-17    | TB17/08/21 |  | Consultant Appointments and Signing of Documents        | Process for Consultant Appointments  | Director of Improvement and Culture/ Interim Director of Workforce | 11-Jul-18 | Open     | At the meeting of the Board held on 17 January 2018, the Director of Improvement & Culture advised that the process for Consultant appointments was to be reviewed when developing the People Strategy and it was agreed that the date for completion of this action should be revised correspondingly |
| 13 Trust Board Public                       | 12-Jul-17    | TB17/07/22 |  | NIHR LCRN Annual Report 2016/17 and Annual Plan 2017/18 | In the Annual Report 2017/18 and Annual Plan 2018/19, to provide more detailed information relating to recruitment to clinical trials in various areas | Medical Director   | 11-Jul-18 | Open     |  |
| 14 Trust Board Public                       | 17-Jan-18    | TB18/01/21 |  | General Data Protection Regulation                      | To keep the Board informed of relevant developments  | Chief Information and Digital Officer                              | 14-Nov-18 | Open     | An update on GDPR has been scheduled in the Board's Forward Planner for submission in November 2018.   |
| 15 Trust Board Public                       | 17-Jan-18    | TB18/01/19 |  | Update on Postgraduate Medical Education [PGME]         | To keep the Board informed of relevant developments in PGME, particularly in relation to areas where concerns had been raised.                         | Medical Director   | 16-Jan-19 | Open     |  |
| 16 Trust Board Public                       | 17-Jan-18    | TB18/01/08 |  | Quality Committee Report                                | Establishment of a Clinical Ethics Advisory Group  | Medical Director   | 13-Mar-19 | Open     |  |