

CONSOLIDATED ACTION LOG 2017/18 and 2018/19

Board or Committee	Meeting Date	Minute Ref		Topic - if distinct from topic of source paper	Action	Executive Lead	By When	Status	Comment/ Updates	
13 Trust Board Public	12-Jul-17	TB17/07/22		NIHR LCRN Annual Report 2016/17 and Annual Plan 2017/18	In the Annual Report 2017/18 and Annual Plan 2018/19, to provide more detailed information relating to recruitment to clinical trials in various areas	Medical Director	11-Jul-18	To close	NIHR LCRN Annual Report 2017/18 and Annual Plan 2018/19 is due to be considered by the Board on 11 July 2018 [Paper TB2018.69].	
14 Trust Board Public	17-Jan-18	TB18/01/21		General Data Protection Regulation	To keep the Board informed of relevant developments	Chief Information and Digital Officer	14-Nov-18	To close	An update on GDPR has been scheduled in the Board's Forward Planner for submission in November 2018.	
17 Trust Board Public	09-May-18	TB18/05/06		Chief Executive's Report	Care Quality Commission's [CQC's] Reports	Director of Assurance	14-Nov-18	To close	A six-month update on implementation of CQC Action Plans has been scheduled in the Forward Planners of the Board and Council of Governors, for consideration in November 2018	
18 Trust Board Public	09-May-18	TB18/05/09		Quality Report	Hand hygiene	Chairman of the Quality Committee to be asked to consider how the effectiveness of action plans in improving hand hygiene should be monitored by the Quality Committee	Vice-Chairman/ Chairman of Quality Committee/ Trust Secretary	08-Aug-18	Open	
9 Trust Board Public	13-Sep-17	TB17/08/21		Consultant Appointments and Signing of Documents	Process for Consultant Appointments	To explore the scope for the process of Consultant Appointments to be improved	Director of Improvement and Culture/ Interim Director of Workforce	12-Sep-18	Open	At the meeting of the Board held on 17 January 2018, the Director of Improvement & Culture advised that the process for Consultant appointments was to be reviewed when developing the People Strategy and it was agreed that the date for completion of this action should be revised correspondingly. The People Strategy is due to be considered by the Board on 11 July 2018 [Paper TB2018.65] in the context of which further proposals will now be developed to improve the process of Consultant Appointments.
15 Trust Board Public	17-Jan-18	TB18/01/19		Update on Postgraduate Medical Education [PGME]		To keep the Board informed of relevant developments in PGME, particularly in relation to areas where concerns had been raised.	Medical Director	16-Jan-19	Open	
16 Trust Board Public	17-Jan-18	TB18/01/08		Quality Committee Report	Establishment of a Clinical Ethics Advisory Group	To produce an annual review of activity undertaken by the Clinical Ethics Advisory Group	Medical Director	13-Mar-19	Open	