

**CONSOLIDATED ACTION LOG 2017/18**

Board or Committee	Meeting Date	Minute Ref		Topic - if distinct from topic of source paper	Action	Executive Lead	By When	Status	Comment/ Updates
Trust Board Public	12-Jul-17	TB17/07/10	Quality Report	Quality Priority 4, relating to the mental health of in-patients	To review Quality Priority 4, and re-frame if/as appropriate, to ensure that its scope is not limited to the mental health of frequent attenders in ED	Medical Director	08-Nov-17	To close	
Trust Board Public	18-Jan-17	TB17/01/19	Ionising Radiation [Medical Exposures] Regulations		Audit Committee to consider the outcome of a proactive risk assessment of IR[ME]R compliance and report back to the Trust Board	Medical Director	17-Jan-18	To close	A comprehensive report on IR[ME]R compliance was considered by the Audit Committee on 22 November 2017, and a further report (taking into account changes to regulations) is due to be submitted for consideration of the Audit Committee at its next meeting on 15 February 2018.
Trust Board Public	18-Jan-17	TB17/01/19	Ionising Radiation [Medical Exposures] Regulations		To undertake further work to improve cross-site working in relation to compliance with IR[ME]R and update the Board	Medical Director	17-Jan-18	To close	See above
Trust Board Public	18-Jan-17	TB17/01/20	Annual Review Patient and Public Participation Strategy 2016-2019		To report on progress against year 1 actions for implementation of the Patient and Public Participation Strategy 2016-19	Chief Nurse	17-Jan-18	To close	See Paper TB2018.17 submitted to the Trust Board on 17 January 2018
Trust Board Public	08-Nov-17	TB17/09/09	Quality Report	Safe Working Hours for doctors	To provide further detail to the Quality Committee on instances where junior doctors had checked the 'immediate safety concern' box	Medical Director	13-Dec-17	To close	Further detail was provided to the Quality Committee at its meeting on 13 December 2017, to confirm that investigation of the instances where junior doctors had checked the box for 'immediate safety concern' bore out that this was indicative of the stress on junior doctors, but not of any substantive safety concerns.
Trust Board Public	08-Nov-17	TB17/09/09	Quality Report	Go Digital Strategy	To provide an update on progress in implementation of the Go Digital Strategy	Chief Information & Digital Officer	13-Dec-17	To close	An update on progress in implementation of the Go Digital Strategy was provided to the Finance & Performance Committee at its meeting on 13 December 2017.
Trust Board Public	08-Nov-17	TB17/09/11	Integrated Performance Report Month 6	Weekend discharge rates	To ask the Finance & Performance Committee to address how weekend discharge rates can be improved	Director of Clinical Services	13-Dec-17	To close	Weekend discharge rates were further considered by the Finance & Performance Committee at its meeting on 13 December 2017, when it was agreed that benchmark data should be sought and reviewed
Trust Board Public	08-Nov-17	TB17/09/13	Audit Committee Report	Overdue recommendations from Internal Audit	To ask the Trust Management Executive [TME] to monitor overdue recommendations from Internal Audit	Chief Finance Officer	22-Nov-17	To close	TME is monitoring overdue recommendations from Internal Audit, as is referred to in the most recent report from the Audit Committee (Paper TB2018.11)
Trust Board Public	13-Sep-17	TB17/08/21	Consultant Appointments and Signing of Documents	Process for Consultant Appointments	To explore the scope for the process of Consultant Appointments to be improved	Director of Improvement and Culture/ Interim Director of Workforce	17-Jan-18	Open	
Trust Board Public	12-Jul-17	TB17/07/20	Emergency Preparedness, Resilience and Response Annual Report 2015/16		To develop a plan to address interconnectivity between emergencies that might arise and to record the associated risks in the CRR.	Director of Clinical Services	14-Mar-18	Open	This will be reflected in the revised Corporate Risk Register that is due to be submitted for approval of the Trust Board at its meeting on 14 March 2018
Trust Board Public	08-Nov-17	TB17/09/09	Quality Report	1 to 1 supervision of patients	To provide a report for further consideration by the Quality Committee	Chief Nurse	14-Feb-18	Open	
Trust Board Public	12-Jul-17	TB17/07/22	NIHR LCRN Annual Report 2016/17 and Annual Plan 2017/18		To provide more detailed information relating to recruitment to clinical trials in various areas	Medical Director	14-Mar-18	Open	