

**Trust Board Meeting: Wednesday 9 July 2014**

**TB2014.88**

<b>Title</b>	<b>Consultant Appointments and Signing of Documents</b>
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<b>Status</b>	For information
<b>History</b>	This is a regular report to the Board

<b>Board Lead</b>	<b>Sir Jonathan Michael, Chief Executive</b>			
<b>Key purpose</b>	Strategy	Assurance	<b>Policy</b>	Performance

## **Executive Summary**

- 1 The paper reports recommendations from Advisory Appointments Committees and informs the Board of actions taken under delegated authority and any recent signing and sealing of documents.

## **Recommendation:**

- 2 The Trust Board is asked to note the approval of the recommendations from the Advisory Appointment Committees that have been given under delegated authority and to note the signings that have been undertaken in line with the Trust's Standing Orders since the last report to the Trust Board at its meeting on Wednesday 14 May 2014.

## Advisory Appointments Committee Recommendations

The Board is asked to note that the Chief Executive, **under delegated authority, has approved** the following:-

1. An Advisory Appointments Committee met on 10 April 2014 chaired by Dame Fiona Caldicott, Chairman of the Trust, to interview for a Consultant in Oncoplastic Breast Surgery. This was a convert a Locum post to a substantive post. The Committee interviewed four candidates and recommended the following appointment on a date yet to be confirmed:
  - 1.1 **Miss Toral Gathani** MD, Med, BSc Hons, FRCS. Miss Gathani is currently employed at the Oxford University NHS Trust as a Locum Consultant in Oncoplastic. Dr Ashok Handa and Ms Pankaj Roy will be assigned as Miss Gathani mentors.
2. An Advisory Appointments Committee met on 10 April 2014 chaired by Dame Fiona Caldicott, Chairman of the Trust, to interview for a Consultant in Oncoplastic Breast Surgery. This was a substantive post. The Committee interviewed four candidates and recommended the following appointment on a date yet to be confirmed:
  - 2.1 **Miss Emma De Sousa** BM, BCh, MA, Dm, FRCS. Miss Emma De Sousa is currently employed at University Hospital of South Manchester as a Specialist Registrar in Breast 7 General Surgery. Miss Jane Clarke will be assigned as Miss De Sousa's mentor.
3. An Advisory Appointments Committee met on 30 April 2014 chaired by Mr Peter Ward, Non-executive Director to the Trust, to interview for a Consultant in Oncoplastic Breast Surgery. This is a new substantive post. The Committee interviewed two candidates and recommended the following appointment on a date yet to be confirmed:
  - 3.1 **Dr Robbie Kerry** MBChB, FRCA. Dr Kerry is currently employed at Worcestershire Acute Hospitals NHS Trust as a Locum Consultant in Anaesthetist. Dr Simon Chamberlain will be assigned as Dr Kerry's mentor.
4. An Advisory Appointments Committee met on 20 May 2014 chaired by Mr Peter Ward, Non-executive Director to the Trust, to interview for a Consultant in Intensive Care Medicine. This was a new substantive post. The Committee interviewed two candidates and recommended the following appointment on a date yet to be confirmed:
  - 4.1 **Dr Graham Baker** MB, BS, BSc (Hons) FRCA, DICM. Dr Baker is currently employed at Oxford University NHS Trust as a Speciality Trainee. Dr Julian Milo will be assigned as Dr Baker's mentor.
5. An Advisory Appointments Committee met on 23 May 2014 chaired by Mr Peter Ward, Non-executive Director to the Trust, to interview for a Consultant in

Paediatric Urology. This was a replacement substantive post. The Committee interviewed three candidates and recommended the following appointment on a date yet to be agreed:

5.1 **Ms Rosa Romero** LMS 1996 Universidad Complutense de Madrid. Ms Romero is currently employed at Great Ormond Street Hospital as a Locum Consultant. Dr Mr Ian Willetts will be assigned as Dr Romero mentor.

6. An Advisory Appointments Committee met on 6 June 2014 chaired by Mr Peter Ward, Non-executive Director of the Trust, to interview for three Consultants in Emergency General Surgery. These are new substantive posts. The Committee interviewed 3 candidates and recommended the following appointment on a date yet to be confirmed:

6.1 **Mr Christopher Lewis** MBChB, MD, FRCS Gen Surg. Mr Lewis is currently employed at Royal Albert Edward Infirmary as a Consultant. Dr Mike Silva will be assigned as Mr Lewis' mentor.

6.2 **Mr Jeffrey Gilmour** MBBch, MPhil, FRCS. Mr Gilmour is employed at George Eliot Hospital as a Locum Consultant. Mr Greg Sadler will be assigned as Mr Gilmour's mentor.

6.3 **Miss Rezvanceh (Rose) Shakerian** MMedSc, MBBS, FRACS. Miss Shakerian is currently employed at Royal Melbourne Hospital & The University of Melbourne Victoria. Mr Nick Maynard will be assigned as Miss Shakerian's mentor.

### Signature and Sealing of Documents

7. To note the following signings undertaken in line with the Trust's Standing Orders.

Ref	Document	Action
05/14	The document is a supplement lease for the kitchen lobby on Level 3 of the John Radcliffe Hospital to Carpenter Catering.	Signed under seal by Sir Jonathan Michael, Chief Executive and Mr Peter Ward, Non-executive Director of the Trust on 23 May 2014.
	The document is required due to reconfiguration of the Consultant Dining Room and allows Carpenter Catering access to the kitchen area.	
06/14	The document is a lease for a licence for alterations to the League of Friends (LoF), for the area they occupy on Level 2 of the Main Hospital and Level 1 of the Woman's Unit.	Signed under seal by Sir Jonathan Michael, Chief Executive and Mr Peter Ward, Non-executive Director of the Trust on 23 May 2014.
	The lease is for a period of 5 years, with the LoF making an annual minimum contribution of £50,000 per annum for the benefit of the Clinical Services at the Hospital.	

Ref	Document	Action
07/14	<p>The document is a JCT Design and Build Contract 2011. The Employer (the Trust) requires design and construction of pre-installation work for the new Digital X-Ray system to be installed in Room 1311, Block 9, Level 1 at the John Radcliffe Hospital for the Radiology Department. The works are to be carried out and co-ordinated with the supply and installation of the medical equipment which is to be provided under separate contract with Philips. The principal contractor is Modus Building Services Ltd, whose registered address is at Northern Regional Office, Unit 1 Straiton Business Park, Straiton View, Edinburgh, EH20 9QZ.</p>	<p>Signed under seal by Sir Jonathan Michael, Chief Executive and Mr Peter Ward, Non-executive Director of the Trust on 12 June 2014.</p>
08/14	<p>The Nursery provides nursery accommodation for staff. The nursery have occupied the property for a number of years, but due to the condition of the building, a further one year fixed term has been agreed, whilst the Trust consider the future of the building and that area of land.</p> <p>The Nursery pays a licence and also a service charge to cover the costs of occupying the property.</p>	<p>Signed under seal by Sir Jonathan Michael, Chief Executive and Mr Peter Ward, Non-executive Director of the Trust on 12 June 2014.</p>
09/14	<p>The document is a Ground Lease for Maggie's to occupy their new site on the Churchill site. Maggie's intend to occupy the building from 23 June 2014, and documents are required to be completed and exchanged by that date.</p> <p>The tenant may terminate the lease giving six months' notice and the Trust has the ability to relocate the tenant after the 5<sup>th</sup> year of the term, if the Trust pays their associated costs.</p> <p>The lease is for a peppercorn rent.</p>	<p>Signed under seal by Sir Jonathan Michael, Chief Executive and Mr Peter Ward, Non-executive Director of the Trust on 12 June 2014.</p>
10/14	<p>The University currently has a Ground Lease in respect of the OCMR Building on the J.R Site. They wish to add an extension to the existing building, and therefore have agreed to surrender the existing ground lease and enter into a new lease for the whole building.</p>	<p>Signed under seal by Sir Jonathan Michael, Chief Executive and Dame Fiona Caldicott, Chairman of the Trust on 25 June 2014.</p>

Ref	Document	Action
	<p>A licence for alterations is also required to enable the University to carry out the work to build the proposed extension. The Trust's capital team have been closely involved with the works and the University are using the Trust's contractors.</p>	
	<p>The proposed alterations have meant that the existing substation Z agreement has had to be amended and also utilities agreed.</p>	
11/14	<p>The University of Oxford have occupied part of Block 10 at the Churchill on an annual lease and have request that the lease is extended for a further year. They are paying an all- inclusive rent of £39,500 per annum.</p>	<p>Signed under seal by Sir Jonathan Michael, Chief Executive and Dame Fiona Caldicott, Chairman of the Trust on 25 June 2014.</p>
	<p>It is unlikely that this lease will be extended for a further year as there are plans to relocate the service.</p>	
12/14	<p>As a number of separate laboratory equipment contracts were approaching their expiry, and as part of a strategy to consolidate further the Trust's core automated laboratory, a procurement process was undertaken to appoint a single supplier to provide a managed laboratory service. A combined procurement was undertaken with Buckinghamshire Healthcare NHS Trust, to realise operational and commercial benefits consistent with national recommendations for laboratory working.</p>	<p>Signed under seal by Sir Jonathan Michael, Chief Executive and Dame Fiona Caldicott, Chairman of the Trust on 25 June 2014.</p>
	<p>At its confidential meeting held on 12 March 2014, the Trust Board approved the contract for the provision of managed laboratory service with Abbott Diagnostics for a maximum nine year period (seven years with a twenty four month optional extension).</p>	

### Recommendation

The Trust Board is asked to note the approvals given under delegated authority to the recommendations from the Advisory Appointment Committees for Medical Consultants,

and to note the signings that have been undertaken in line with the Trust's Standing Orders since the last report to the Trust Board at its meeting on Wednesday 14 May 2014.

**Sir Jonathan Michael**  
**Chief Executive**

**July 2014**