

Trust Board Meeting: Thursday 6 September 2012
 TB2012.94

Title	Consultant Appointments and Signing of Documents
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Status	A paper for noting by the Board outlining action taken under delegated authority on recommendations from Advisory Appointment Committees for consultant medical staff and the signings and sealings of documents
History	This is a regular report to the Board

Board Lead(s)	Sir Jonathan Michael, Chief Executive			
Key purpose	Strategy	Assurance	Policy	Performance

Summary

1	The paper reports on recommendations from Advisory Appointments Committees and informs the Board of actions taken under delegated authority and recent signings and sealings of documents.
2	Recommendation: The Board is asked to note that the Chairman, under delegated authority, has approved the recommendations from the Advisory Appointment Committees and the signing and sealings of the documents as listed in the report.

Advisory Appointments Committee Recommendations

The Board is asked to note that the Chairman, **under delegated authority has approved** the following:-

1. An Advisory Appointments Committee met on 3 April 2012 chaired by Dame Fiona Caldicott, Chairman of the Trust, to interview for one post for a Consultant in Oncoplastic Breast Surgery. The Committee interviewed two candidates and recommended the appointment of the following from 1 June 2012.
 - 1.1. **Dr Pankaj Roy**, MBBS, FRCS, MD. Dr Roy was employed as a Locum Consultant with the Trust. Her clinical mentor will be Dr Jane Clarke and an induction programme has been put in place.
2. An Advisory Appointments Committee met on 20 April 2012 chaired by Mr Christopher Goard, Non-Executive Director of the Trust, to interview for a replacement post of Consultant in Gynaecological Oncology. The Committee interviewed three candidates and recommended the appointment of the following from 16 July 2012:
 - 2.1. **Mr Krishnayan Haldar**, MBBS, MD, MRCOG, RCOG. Mr Haldar was previously a Senior Registrar at the University Hospital, Llandough. Professor Sean Kehoe will be Mr Haldar's clinical mentor and an induction programme has been put in place.
3. An Advisory Appointments Committee met on 25 April 2012 chaired by Mr Christopher Goard, Non-Executive Director of the Trust, to interview for a replacement post of Consultant in Ophthalmology Specialising in Ocular Plastics. The Committee interviewed three candidates and recommended the appointment of the following from 1 May 2012:
 - 3.1. **Mr Jonathan Norris**, MBChB, MRCOphth, FRCOphth. Mr Norris was already employed by the Trust as a Locum Consultant. His clinical mentor will be Mr Victor Chong and an induction programme has been put in place.
4. An Advisory Appointments Committee met on 18 July 2012 chaired by Mr Christopher Goard, Non-Executive Director of the Trust, to interview for two posts for Consultants in Anaesthetics with Special Interest in Vascular and three posts for Consultants in Anaesthetics with Special Interest in Trauma. The Committee interviewed six candidates and recommended the following appointments from dates yet to be confirmed:
 - 4.1. **Dr Jonathan Mason**, MBChB, MRCP, FRCA, EDRA (Post 1 - Vascular). Dr Mason is currently employed as a Locum Consultant by the Trust. His clinical mentor will be Dr Mark Stoneham and an induction programme will be put in place.
 - 4.2. **Dr Vikram Halikar**, MBBS, DA, DNB, FRCA, DFRA (Post 2 - Vascular). Dr Halikar is currently employed as a Locum Consultant by the Trust. His clinical mentor will be Dr Mark Stoneham and an induction programme will be put in place.

- 4.3. **Dr Amy Swenson**, BSc (Hons), MBBS, MRCP, FRCA (Post 1 – Trauma). Dr Swenson is currently employed as a Specialist Registrar with the Trust. Her clinical mentor will be Dr Rachel Pollard and an induction programme will be put in place.
- 4.4. **Dr Adam Fendius**, BSc (Hons), MBBS, FRCA, CCT (Post 2 – Trauma). Dr Fendius is currently employed as a Specialist Registrar with the British Army at St George’s Hospital, London. His clinical mentor will be Dr John Stevens and an induction programme will be put in place,
- 4.5. **Dr Matthew Stevens**, BSc (Hons), FRCA, (Post 3 – Trauma). Dr Stevens is currently employed at St George’s Healthcare NHS Trust, London. His clinical mentor will be Dr John Stevens and an induction programme will be put in place.

5. To note the following signings undertaken in line with the Trust’s Standing Orders.

Ref	Document	Action
14/12	Signing and sealing of an agreement between the Trust and the University of Oxford to create and operate the new Cardiovascular Clinical Research Facility. The works were completed in 2010, and the operating procedures and protocols have been agreed and implemented.	Signed and sealed by Dame Fiona Caldicott, Chairman, and Professor Edward Baker, per pro Chief Executive on 29 June 2012.
15/12	Signing and sealing for a licence to allow Bramleys Nursery Services to continue to provide a crèche in Block 10 on the Nuffield Orthopaedic Centre site for up to a further two years.	Signed and sealed by Dame Fiona Caldicott, Chairman, and Professor Edward Baker, per pro Chief Executive on 3 July 2012.
16/12	Signing and sealing of a licence for alterations permitting the University of Oxford to install and use a SpinLab Hyperpolariser in the OCMR building at the John Radcliffe Hospital, which is leased to the University of Oxford.	Signed and sealed by Dame Fiona Caldicott, Chairman, and Sir Jonathan Michael, Chief Executive on 16 July 2012.
17/12	Signing and sealing of documents relating to Flats 1-9 Wingfield Court, Girdlestone Close, Headington, which were acquired on the merger of Oxford Radcliffe Hospitals with the Nuffield Orthopaedic Trust. A transfer of part of the freehold has been agreed from the residents’ company to the Trust.	Signed and sealed by Dame Fiona Caldicott, Chairman, and Sir Jonathan Michael, Chief Executive on 26 July 2012.
18/12	Signing and sealing of an option to purchase a strip of land at the Park Hospital from Oxford Health NHS Foundation Trust by the Trust to enable the widening of Churchill Drive.	Signed and sealed by Dame Fiona Caldicott, Chairman, and Sir Jonathan Michael, Chief Executive, on 1 August 2012.

Ref	Document	Action
19/12	Signing and sealing of contract between the Trust and Oxford Health NHS Foundation Trust for the Trust to purchase a strip of land adjoining Churchill Drive to enable widening of the road and improvement of the junction with Old Road.	Signed and sealed by Dame Fiona Caldicott, Chairman, and Sir Jonathan Michael, Chief Executive, on 1 August 2012.
20/12	Signing and sealing of a licence permitting Child Base Ltd to carry out minor works on behalf of Maggie's Cancer Caring Charity in order to implement planning permission for a new building.	Signed and sealed by Mr Geoffrey Salt, Vice-Chairman, and Sir Jonathan Michael, Chief Executive, on 22 August 2012.

Contract ratification by the Chief Executive under the Limits of Delegation Policy

6. The Trust's Limits of Delegation Policy permits the Chief Executive to ratify, on the Trust's behalf, contracts with a value exceeding one million pounds. In line with this policy, and as there was no Trust Board meeting during August 2012, Sir Jonathan Michael ratified retendering of contracts for the delivery of the following services:

- Managed Staff Bank Service - Total Contract Value: £2.43m - Contract Term: 5 years.
- Clinical Waste Collection Service - Total Contract Value: £5.035m Contract Term: 10 years.

Recommendation

The Board is asked to note that the Chairman, under delegated authority, has approved the recommendations from the Advisory Appointment Committees and the signing and sealings of the documents as listed above.

Sir Jonathan Michael
Chief Executive

September 2012