

Integrated Psychological Medicine Service – Appendix A

Outline Job Plan Weekly Provisional Programmed Activities

This is a new service so a definitive job plan cannot be described. Also each consultant's job plan may differ to ensure cover. An indicative timetable and Job Plan are outlined below. The final Job Plan for the post will be agreed with the Clinical Director upon appointment and again as the needs of the new service become clear. The job plan will subsequently be subject to renegotiation at least annually. The Trust expects consultants to spend typically 80% of their time on clinical work, and up to 15% on teaching of clinical students, training of junior doctors, continuing medical education and professional development and clinical governance activity. Up to 5% of time may be spent on administration or management, though the proportion may be varied with the agreement with the Clinical Director.

Day	Time	Location	Work	Categorisation	No. of PAs
Monday	08:30 - 12:30	JRH Emergency Assessment Unit	Ward round/ Case ascertainment	DCC	1
	13:00 – 14:00	JRH Level 4 (Geratology)	Clinical Geratology academic meeting	SPA	0.25
	14:00 17:00	JRH Level 7 (Acute General Medicine)	Ward round/ Case ascertainment/ assessment and management of cases	DCC	0.75
Tuesday	08:30 – 09:30	JRH	Emergency case review – EAU	DCC	0.25
	09:30 10:30	JRH	Teaching – (Term time only + prep)	SPA	0.25
	10.30 – 12.30	JRH	CPD	SPA	0.5
	13:30 17:30	JRH Outpatients	Outpatient Clinic	DCC	1
Wednesday	*08:30 _ 12:30				
	13:00 17:00	JRH Post-acute unit	Ward round/ Case ascertainment	DCC	1
Thursday	08:30 12:30	JRH EAU and Level 7	Ward round/ Case ascertainment	DCC	1
	13:00 – 14:00	JRH	Medicine Grand Round	SPA	0.25
	14:15 17:15	JRH	Clinical Governance	SPA	0.75
Friday	08:30 12:30	JRH Level 4 (Geratology)	Ward round/ Case ascertainment	DCC	1

	13:00 17:00	JR level 4	Old age service liaison	DCC	1
Additional agreed activity to be worked flexibly		JR	Clinical admin/ Ward round/ MDT	DCC	1
Predictable emergency on-call work				DCC	
Unpredictable emergency on-call work	Variable	On-site, at home on the telephone and travelling to and from site		DCC	
TOTAL PAs					10

*Wednesday 09:15-10:30 term time only
Psychiatry Lecture

Programmed activity	Number
Direct clinical care (including unpredictable on-call)	8
Supporting professional activities	2
Other NHS responsibilities	
External duties	
TOTAL PROGRAMMED ACTIVITIES	10

Anticipated on-call availability supplement

Agreed on-call rota e.g. 1 in 5:

Agreed category (delete):

On-call supplement %: