

Council of Governors Meeting: Monday 30 April 2018
CoG2018.18

Title	Council of Governors' Cycle of Business
--------------	--

Purpose	For discussion.
History	New paper.

Council of Governors Cycle of Business

1. Background

- 1.1. This paper outlines a proposed cycle of business for the Council of Governors.
- 1.2. This is intended to show subjects that the Council is required to consider or which it is likely to be interested in reviewing and at which meeting the relevant items are expected to be available.
- 1.3. This draft document is submitted for initial review and comment, before it is developed further. The Cycle of Business is not intended to represent an exhaustive list of all activities which will be undertaken by the governors over the period of a year.

2. Cycle of Business

- 2.1. A proposed cycle of business is attached (Appendix 1).
- 2.2. This incorporates elements which the Council is required to consider such as the Trust Business Plan, the Annual Accounts and the selection of a quality metric for audit.
- 2.3. In addition it includes regular surveys and reports which it is anticipated are likely to be of interest to governors. These include the results of the annual Staff Survey and Inpatient Survey.
- 2.4. As outlined in their terms of reference, the performance and membership of committees should be reviewed on an annual basis and this is also incorporated into the cycle.

3. Recommendations

- 3.1. The Council of Governors is asked to **consider** the proposed cycle of business and to **recommend** any revisions or additions which may be required.

Paper prepared by Neil Scotchmer
Deputy Head of Corporate Governance

April 2018