

Dear

I am writing to respond to your request sent on the 2nd September 2016. OUH can confirm that it holds the data that you requested.

1. The Trust payroll is **outsourced**
2. The Trust does not employ payroll staff **0 WTE – The Trust does key elements of the payroll system, changes, starters and leavers**
3. The number of payslips processed in 2015/16 **146,151**
4. Details of payroll services provided to the Trust
 - a) Staffing groups are listed below
 - All medical/nursing staff
 - Administration
 - Clinical support
 - Estates
 - Scientific and Therapeutic
 - b) Services are provided to both substantive and temporary staff
 - c) The Trust payroll is processed monthly
 - d) The average number of staff on the payroll - **13,265**
 - e) The average monthly cost of payroll is withheld under s43 FOIA, commercially sensitive information
 - f) The annual cost of payroll is withheld under s43 FOIA, commercially sensitive information
 - g) The Trust outsourced payroll is fully managed
 - h) The contract expires October 2017 (probability of a 2 year extension)
5. Other third party suppliers for payroll – this option is not applicable
6. The Trust is unable to provide the total spend on leadership and CDP training due to the complexity of how courses are funded, to provide this information will exceed the cost limit £450 under s12 FOIA
7. The Trust is unable to provide the highest payment made to private sector organisations due to the complexity of how information is recorded, to provide this information will exceed the cost limit £450 under s12 FOIA
8. n/a
9. This information is not readily available

Yours sincerely,