### Title
- Consultant Appointments and Signing of Documents

### Status
- For information

### History
- This is a regular report to the Board

### Board Lead
- Sir Jonathan Michael, Chief Executive

### Key purpose
- Strategy  
- Assurance  
- Policy  
- Performance
Executive Summary

1 The paper reports recommendations from Advisory Appointments Committees and informs the Board of actions taken under delegated authority and any recent signing and sealing of documents.

Recommendation:

2 The Trust Board is asked to note the approval of the recommendations from the Advisory Appointment Committees that have been given under delegated authority and to note the signings that have been undertaken in line with the Trust’s Standing Orders since the last report to the Trust Board at its meeting on Wednesday 10 September 2014.
Advisory Appointments Committee Recommendations

The Board is asked to note that the Chief Executive, under delegated authority, has approved the following:-

1. An advisory appointments committee met on 12 September 2014 chaired by Mr Peter Ward, Non-Executive Director, to interview for a consultant in plastic & reconstruction surgery for Oxford and Royal Berkshire. The committee interviewed two candidates and recommended the following appointment on a date yet to be confirmed.

1.1 Mr Sinclair Gore MB, ChB, MD, FRCS (Plast). Mr Gore is currently employed at the Oxford University Hospitals NHS trust as a Locum Consultant. The Mentors assigned to Mr Gore are Mr Andy Pay and Mr Oliver Cassell

2. An advisory appointments committee met on 16 September 2014 chaired by Professor David Mant, Associate Non-Executive Director, to interview for a consultant in Paediatric Critical Care. The committee interviewed three candidates and recommended the following two appointments on a date yet to be confirmed.

2.1 Dr Deirdre O'Shea M.B.B.S (Lond), MRCPCH, RSCN & RGN. Dr O'Shea is currently employed as a senior fellow at Great Ormond Street Hospital. The Mentors assigned to Dr O'Shea will be Dr Alison Shefler, and Dr Kenny McCormick.

2.2 Dr James Weitz M.B.B.S, MRCPCH. Dr Weitz is currently employed as an SPR at Great Ormond Street Hospital. The Mentors assigned to Dr Weitz are Dr Tariq Ali, and Dr Richard Rogers.

3. An advisory appointments committee met on 14 October 2014 chaired by Professor David Mant, Associate Non-Executive Director, to interview for both a consultant in Clinical Oncology – Head, Neck and Breast, and a consultant in Clinical Oncology – Breast and Endocrine. The committee interviewed four candidates and recommended the following appointments on a date yet to be confirmed.

Consultant in Clinical Oncology – Head, Neck and Breast

3.1 Dr Ketan Shah MBChB, MRCP (UK) FRCR. Dr Shah is currently employed as a Locum Consultant at the Oxford University Hospitals NHS Trust. The Mentor assigned to Dr Shah is Dr Amanda Salisbury.

Consultant in Clinical Oncology – Breast and Endocrine

3.2 Dr Andrew Eichholz MRCP, MSc Oncology & FRCR. Dr Eichholz is currently employed as a Locum consultant at the Royal Free London NHS Foundation Trust. The Mentor assigned to Dr Eichholz is Dr Bernadette Lavery.
4. An advisory appointments committee met on 25 September 2014, chaired by Mr Geoffrey Salt, Vice Chairman and Non-Executive Director, to interview for a Consultant in Restorative Dentistry. The committee interviewed two candidates and recommended the following appointment on a date yet to be confirmed.

   4.1 Mr Naveen Karir BDS (Manc), MFDS RCS (Eng). Mr Karir is currently employed as a Locum Consultant by the Oxford University Hospital NHS Trust. The Mentor assigned to Mr Karir is Mr Sandip Popat.

5 An advisory appointments committee met on 9 October 2014, chaired by Mr Geoffrey Salt, Vice Chairman and Non-Executive Director, to interview for a Consultant in Paediatric Gastroenterology, Hepatology and Nutrition. The committee interviewed one candidate and recommended the following appointment on a date yet to be confirmed.

   5.1 Dr Lucy Howarth BM, MRCPCH. Dr Howarth is currently employed as a Locum Consultant by the Oxford University Hospital NHS Trust. The Mentor assigned to Dr Howarth is Professor Peter Sullivan.

6 An advisory appointments committee met on 16 October 2014, chaired by Mrs Anne Tutt, Non-Executive Director, to interview for a Consultant in Gastroenterology with special interest in Intestinal Failure, Nutrition and Transplantation. The committee interviewed one candidate and recommended the following appointment on a date yet to be confirmed.

   6.1 Dr Philip Allan BSc, MBBS, DPhil, MRCP (UK). Dr Allan is currently employed as a Senior Clinical Fellow by the Oxford University Hospitals NHS Trust. The Mentor assigned to Dr Allan is Dr Jane Collier.

7 An advisory appointments committee met on 27 October 2014, chaired by Mr Christopher Goard, Non-Executive Director, to interview for a Consultant in Plastic and Reconstructive Surgery Oxford and Swindon. The committee interviewed one candidate and recommended the following appointment on a date yet to be confirmed.

   7.1 Miss Nicola Petrie MB, ChB 1997 University of Bristol. Miss Petrie is currently employed as a Locum Consultant by the Oxford University Hospital NHS Trust. The Mentor assigned to Miss Petrie is Mr David Coleman.

Signature and Sealing of Documents

To note the following signings undertaken in line with the Trust’s standing orders

<table>
<thead>
<tr>
<th>Ref</th>
<th>Document</th>
<th>Action</th>
</tr>
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<tbody>
<tr>
<td>15/14</td>
<td>The document is a NEC3 Professional services contract (April 2013 Edition). The employer (The Trust) requires design of pre-installation works for the new PET CT scanner to be installed in part of block 4 at the Churchill Hospital for the Radiology Department. The design is to be carried out and coordinated with the supply and installation of the medical equipment, which is to be procured under a</td>
<td>Signed under seal by Sir Jonathan Michael, Chief Executive and Mr Peter Ward, Non-executive Director of the Trust on 12 September 2014.</td>
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separate contract with GE.

16/14 The Trust is entering into two linked agreements to provide continuity of EPR services after the end of the current national contract in 2015.

- The lot 1 agreement is for the provision of software and related services
- The lot 3 agreement is for the provision of a hosting service and transition of the current operational EPR from the BT data centre to the Cerner data centre.

Signed under seal by Sir Jonathan Michael, Chief Executive and Dame Fiona Caldicott, Chairman of the Trust on 23 September 2014.

Recommendation

The Trust Board is asked to note the approvals given under delegated authority to the recommendations from the Advisory Appointment Committees for Medical Consultants, and to note the signings that have been undertaken in line with the Trust’s Standing Orders since the last report to the Trust Board at its meeting on Wednesday 10 September 2014

Sir Jonathan Michael
Chief Executive
October 2014