<table>
<thead>
<tr>
<th>Title</th>
<th>Finance and Performance Committee</th>
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<tbody>
<tr>
<td>Status</td>
<td>A paper highlighting key areas of discussion at the Finance and Performance Committee meeting held on 10 April 2013</td>
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<tr>
<td>History</td>
<td>This is a regular report to the Board</td>
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<tr>
<th>Board Lead(s)</th>
<th>Mr Christopher Goard, Committee Chairman</th>
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<tr>
<td>Key purpose</td>
<td>Strategy</td>
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### Summary

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<tr>
<td>1</td>
<td>The Finance and Performance Committee met on 10 April 2013.</td>
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<tr>
<td>2</td>
<td>This paper sets out the key decisions, actions, risks and matters for future consideration as raised by the Committee.</td>
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<td>3</td>
<td><strong>Recommendation:</strong>&lt;br&gt;The Board is asked to note the contents of this paper.</td>
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1. **Introduction**

The Finance and Procurement Committee met on 10 April 2013.

2. **Significant issues of interest to the Board**

The following issues of interest have been highlighted for the Board:

- Feedback from the SHA following observation of the Committee’s meeting in December 2012 was received and discussed
- The report on a project to improve productivity within the endoscopy service was received, and it highlighted improvements in waiting times and the achievement of significant financial savings
- The Trust had not met the 4 hour ED waits target in Q4, but the NHS as a whole had not met this target for 23 consecutive weeks
- The draft Workforce Strategy and Plan was received and commented on
- Preliminary discussions about collaborative work with Oxford Health on delayed discharges were to be held between representatives of both Boards

3. **Key Risk Discussed**

The following potential risks were discussed:

- The impact on staff on the pressure of work within the Emergency Department in the last 4 months, and the potential for mistakes to be made
- The possibility that the expected level of savings for 2013/14 and 2014/15 would not be delivered
- The impact on the Trust on the expected shortfall in the number of Emergency Physicians going through training
- The potential impact on the Trust of significant numbers of non-clinical staff leaving the NHS
- The impact on recruitment and retention of changes to the Pension Scheme

4. **Key decisions taken**

- The Committee accepted the proposed priorities for 2013/134 as set out in the Workforce Plan
- The Committee accepted its draft objectives for 2013/14

5. **Agreed Actions**

- A detailed implementation plan for managing Emergency Department performance next winter is to be presented to the next meeting of this Committee
- Examples of divisional workforce plans, and how they fit within the Trust-wide Workforce plan, are to be presented to the next meeting of this Committee

6. **Matters deferred for future consideration**

- Updates on theatre utilisation, DTOC and ED performance
• Details of long term CIP planning
• Reporting on divisional performance

7. Assurance required from/actions required by other Board sub-committees

• The Quality Committee is to monitor achievement of the priorities set out in the Workforce Plan

8. Matters to be referred to the Trust Board

• No items were formally referred for consideration by the Trust Board.

Christopher Goard, Finance and Performance Committee Chairman
April 2013