Trust Board Meeting: Wednesday 8 May 2013

Title | Register of Interests and Register of Gifts and Hospitality

| Status | A paper for review |
| History | This is a six monthly report to the Board |

| Board Lead | Ms Eileen Walsh, Director of Assurance |
| Key purpose | Strategy | Assurance | Policy | Performance |
## Summary

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<table>
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<tbody>
<tr>
<td><strong>1</strong></td>
<td>The Trust's Standing Orders require members of the Board to declare any personal interests that may bear on their duties as Directors of the Trust.</td>
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<td><strong>2</strong></td>
<td>The Register containing Board members’ declarations for the year 2012/13 is attached for noting. These will be included in the Annual Report.</td>
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<td><strong>3</strong></td>
<td>In addition, details of gifts, hospitality, consultancies, sponsorship and support for travel, education and training as declared by Trust Board members and members of the Trust Management Executive are included.</td>
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<td><strong>4</strong></td>
<td>The Trust Board is asked to note the contents of the Registers and to discuss any potential conflicts of interest.</td>
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Declarations and Register of Interests

1. The Trust’s Standing Orders require members of the Board to declare any personal interests that may bear on the discharge of their duties as Directors of the Trust. Each member is required to declare interests on appointment, and subsequently each year, or at any point if their personal position changes during the year. Members are specifically asked at the commencement of all public and confidential Board meetings as well as meetings of Board sub-committees to declare any interests deriving from the agenda of that meeting. Declared interests are retained for public scrutiny and published in the Annual Report.

2. Relevant and material interests are depicted as:
   a) Directorships, including Non-executive Directorships held in private companies or PLCs (with the exception of those of dormant companies);
   b) Ownership or part-ownership of private companies, businesses or consultancies likely or possibly seeking to do business with the NHS;
   c) Majority or controlling share holdings in organisations likely or possibly seeking to do business with the NHS;
   d) A position of Authority in a charity or voluntary organisation in the field of health and social care;
   e) Any connection with a voluntary or other organisation contracting for NHS services;
   f) Research funding/grants that may be received by an individual or their department;
   g) Interests in pooled funds that are under separate management.

3. The Trust Board’s Register of Interests is attached at Appendix A. Members of the Board have also declared their continued personal compliance with the NHS Codes of Conduct and Accountability.

Register of Gifts and Hospitality

4. The Trust has a policy on gifts, hospitality, consultancies, sponsorship and support for travel, education and training and all staff are required to declare all acceptances under the relevant headings. One of the main purposes of this is to ensure that clinical decision making is not unduly influenced by the offer of gifts, and also that commercial decisions, such as in relation to procurement, remain open, transparent and beyond reproach. These requirements have been further strengthened by the Bribery Act 2010.

5. Details of the declarations (including nil declarations) made by Trust Board members and other senior managers who are members of the Trust Management Executive (TME) are attached at Appendix B.

6. The Trust has taken steps to increase the number of declarations received across all staff groups, and in line with recommendations received in 2010, declaration forms are included in the information packs given to all new starters, and explanations of the Trust’s policies on gifts and hospitality and interests form part of the corporate induction.
7. A register containing details of declarations made by all staff other than Trust Board and TME members is maintained by the Corporate Governance team and is available for public inspection upon request.

Recommendations

8. The Board is asked to:
   8.1. Note the declaration of interests for Board members – this will be included in the Annual Report;
   8.2. Note the contents of the Register of Gifts, Hospitality, etc.
   8.3. Discuss any potential conflicts of interest arising from the entries in the both registers

Adewale Kadiri, Deputy Head of Corporate Governance
Ms Eileen Walsh, Director of Assurance
May 2013