Dear

I am writing to respond to your request sent on the 5th April 2016. Oxford University Hospitals NHS Foundation Trust can confirm that it holds some of the data that you requested.

The name of the designated person responsible for the managing of interpreting and translation services on behalf of Oxford University Hospital NHS Foundation Trust?

**Public Engagement Manager**

Who are your current providers of Translation and Interpreting services?

**Prestige Network Ltd for face to face interpreters and Language Line for telephone interpreters. Deaf Direct for BSL interpreting.**

Is the service contracted?

**Yes.**

If the service is contracted, when did the contract commence and when is it due to expire?

**We commenced service with Prestige Network on 1 September 2015 and with Language Line on 1 April 2016. Each contract is for 3 years with provision to extend.**

Was the contract awarded after using an OJEU tendering process or was the service accessed through a framework, if so which one?

**The commissioning group used the OJEU tendering process.**

How many written Translation bookings were made during 2015?

**Five**

How much did this cost during this time period for Translations services?

**£639 not including VAT (£766.80 incl. VAT)**

Yours sincerely,