Dear Sir/Madam,

Re: FOI request 0000

Thank you for your letter.

1. With respect to mandatory maternity training:
   1.1 Who manages training?
       - Clinical Governance Manager
   1.2 Do you keep a database tracking training?
       - Yes
   1.3 Which topics do you identify as requiring mandatory maternity training?
       - Themes from the previous year
       - Updating requirements
       - Changes to practice/guidelines/NICE/National standards
       - Themes from investigations
       - Areas suggested by midwives that are of interest/needs of development
   1.4 What is the duration of your training?
       - 2 x 8 hours days
   1.5 How frequently is the training provided, per topic?
       - All staff attend each mandatory day annually
   1.6 How frequently do you mandate that individual staff should attend for re-training?
       - See 1.5
   1.7 Is this training provided in-house or do you use external providers?
       - In-house
   1.8 Do you use a course assessment form?
       - Yes – from January 2016. It is still in development.
   1.9 Do you offer a budget for mandatory training for attendance at external courses for?
       - Midwives – NO
       - Trained doctors - NO
   1.10 Please confirm if you do not have access to data about Q1.9.
   1.11 N/A

2. With respect to non-mandatory maternity training:
   2.1 Do you have any specific non-mandatory training programmes?
       - Infant feeding
   2.2 Do you provide any non-mandatory training relevant to obstetrics within the Trust?
- Adhoc study days

2.3 If so, is this training provided in-house or do you use external providers?
- In-house

2.4 Do you offer budget for non-mandatory training for attendance at external courses for:
- Midwives – YES
- Trained Doctors – YES
- We have an annual budget which is agreed to cover costs of relevant courses. This changes each year and is not per person but for the service.

2.5 Please confirm if you do not have access to data about Q2.4.
- N/A