Dear Sir/Madam

I am undertaking a PHD with a focus on energy efficiency within the NHS. Whilst it is understood that regulation is a primary driver for change, part of the PHD research requires a better understanding of how the legislation and policy background influence the use and implementation of energy efficiency.

However, legislation is not the only driver for energy efficiency changes and therefore, I am keen to gain a better understanding of the decision-making processes that takes place within organisations such as the NHS, the impact of perceived barriers, future risk and the quality of data and analysis available.

In order to assist my PHD research, please find enclosed a questionnaire which is specifically focussed upon legislation and energy management within the NHS. I would really appreciate it if you could complete this questionnaire by 1 August 2016, in as much detail as possible and email it back to my research assistant: [REDACTED]

Yours Sincerely
ECOHEALTH LEAGUE

1. Policy & Management

1.1 Has the Trust got a board approved Sustainable Development Management Plan (SDMP) which meets the SDU guidance issue?
   Yes  
   No

1.2 Have you got an action plan that identifies sustainable targets and Key Performance Indicators (KPI’s)?
   Yes
   No

1.3 Is the Organisation’s performance against the action plan reported formally to the board?
   Yes
   No

2. Governance/Staff Engagement

2.1 Is there a board level nominated sustainability lead?
   Yes
   No

2.2 Do you have a Sustainability Manager in post?
   Yes
   No

2.3 Do you have an Energy Manager in post?
   Yes
   No

2.4 Does your Sustainability/Energy Manager have any associated professional qualifications and or professional affiliations with CIBSE, IEMA, EI?
   Yes
   No

2.5 Within the last twelve months have you undertaken any staff engagement activities?
   Yes
   No

2.6 Within the last twelve months has the Trust’s performance against sustainability been reported to staff throughout all grades?
   Yes
   No

2.7 Have you taken part in NHS Sustainability Day?
   Yes
   No

2.8 Do you report on sustainability/carbon aligned with patient activity?
3. Legal & Mandatory Compliance

3.1. Are Display Energy Certificates (DECs) up to date and supported by a current Advisory Report (AR)?
- Yes
- No

3.2. Have you got a full F-Gas register that is compliant with F Gas regulation EC517/2014?
- Yes
- No

3.3. Are all you Air Conditioning Inspections in date?
- Yes
- No
- N/A

3.4. Have you logged all CRC evidential requirements and submitted the returns on time?
- Yes
- No
- N/A

3.5. Are you fully compliant with the EU-ETS carbon trading scheme?
- Yes
- No
- N/A

4. Energy & Carbon Management

4.1. Have you got an energy and/or carbon management policy?
- Yes
- No

4.2. Do you validate your utility invoices against actual meter reads?
- Yes
- No

4.3. Total occupied bed days for the financial year 15/16 (Annual average daily number of occupied patient beds, in wards staffed and open overnight)

4.4. What was your 2007/08 baseline CO₂e? (If you don’t have an 07/08 baseline target, please detail what your baseline year and respective CO₂e is.)
- N/A

4.5. Is the Trust on target to achieve a reduction target of 34% by 2020 on a 1990 baseline or equivalent. (The 34% target is based on the Climate Change Act. Where a 1990 baseline is not available a 28% reduction from a 2013 baseline can be used as an equivalent.)
- Yes
- No
- N/A

4.6. Have you undertaken a full feasibility survey to incorporate CHP within any of the Trusts buildings.
- Yes
4.7 Do you purchase any electricity through renewable resources? [Yes]

4.8 Do you generate any of your own electricity onsite? [No]

4.9 Have you received any external grant funding for any energy efficiency initiatives within the last twelve months? [No]

5. Water

5.1 Is water usage currently reported?
[Yes] [No]

5.2 Have you got any published targets to reduce water consumption?
[Yes] [No]

5.3 Is your waste water volume 10% less than clean supply volume?
[Yes] [No]

5.4 Is any water sourced through sustainable sources i.e rainwater harvesting?
[Yes] [No]

6. Procurement

6.1 Do you have a sustainable/fair-trade procurement policy?
[No]

6.2 Is supplier’s carbon footprint and sustainability policy reviewed as part of your purchasing criteria?
[No]

6.3 Does the sustainability/carbon footprint influence award decisions during procurement?
[No]

6.4 Is there a current procedure in place to minimise packaging of inwards goods?
[No]

6.5 Is the cost of recycling taken into account during the procurement process?
[Yes]
6.6 Do you have a sustainable food policy?
   Yes

   No

6.7 What was your total unserved main meals requested for the financial year 15/16?

7. Transport

7.1 Do you have a travel/transport policy or health transport plan?
   Yes

   No

7.2 Have you integrated your transport policy with any other local businesses or councils?
   Yes

   No

7.3 Total business mileage for the organisation for the financial year 15/16. (This should include all business mileage undertaken by all staff in their own, organisation owned or leased vehicles. This does not include public, patient transport mileage, volunteer services or emergency ambulance services mileage.)

7.4 Has your business miles reduced within the last three years?
   Yes

   No

7.5 Do you have a Cycle to work scheme available?
   Yes

   No

8. Waste Management

8.1 Has your waste policy been reviewed within the last three years?
   Yes

   No

8.2 Is there a clear segregation policy between clinical and general waste?
   Yes

   No

8.3 Is waste segregation awareness included within all staff inductions?
   Yes

   No